

Gina Lockhart

Snohomish, WA

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[IMDB](#)

[Gina Lockhart](#)

[Rock Media Productions](#)

PRODUCER / DIRECTOR / WRITER

Summary:

Dynamic entrepreneur who utilizes creativity, leadership and teamwork to design and execute small and large solutions for quality end results. An effective communicator that has the ability to create marketing material, media endorsements, and drive production tasks into completion.

Soft Skills – Good individual and team member with excellent self-starting and design thinking skills, an innovative strategist by launching new projects from ground up, keeping seasoned projects fresh, and a great brainstorming contributor. I commonly help others from all departments to train and grasp the big picture and the small steps that lead to success. I am very organized with details along with a positive attitude and motivation.

Assertive and experienced with social media such as gaming clan/outfit communities with the gaming community managers, Facebook, MySpace, LinkedIn, Google+, IMDB, BranchOut, Kickstarter, IndieGoGo, Google Documents, among other social media sites such as blogging and various forums that are on most the above websites. Event planning for celebration and meetings are fun and strategic. I have experience as public relations from ID Vaccine and film with investor packets to media relations. I have even attended beauty school and film school.

Software Skills – PC/Mac friendly, Final Cut Pro, Sony Vegas, Adobe Premiere, Final Draft/CeltX, After Effects, Photoshop, Illustrator, InDesign, MS Office Suite, ProTools and other sound software, VoIP, social media and publicity apps, PC/Mac and I welcome new technology.

Experience

Seattle, Tacoma, Washington DC, Georgia, Hollywood, Scotland

Hiring crew, writing/editing scripts, detailed script breakdown for VFX, managing crew and cast members, marketing and social media, budget configuration and maintenance and a make-up artist. Creating and maintaining an effective timeline for production and keeping everyone on task. Delegate work load to Line Producer or Production Assistants being on set and telecommuting.

Anarchy Media©

Renegades – VFX Coordinator

Philosophia Studios©

Dragon's Eye – Producer/Director

Faith vs Fate Productions©

*In Those We Trust - Co-Producer

Three One Seven Pictures©

Zero Point – Line Producer

Faith vs Fate Productions©

*You Don't Know Me - Producer

Faith vs Fate Productions©

Carrera - Producer, Director

Adventus Films©

*Scamp - Producer and Assistant Director

Temporal Studios©

Cloak & Dagger - Producer, 2nd Unit Director

FutureSite Films©

Citizen Heroes - Associate Producer

Blue Orbit Productions©

The X Factor - Production Assistant

*Other Clients: Ellen York Image Institute, KISW Radio Station, Women in Small Business.

Administrative, Technical, Supervisory, and Management Skills

Lake Washington Technical College

Administrative Assistant IV

Business Training Center, 2000 - 2005

ID Vaccine/Biomedical

Administrative Assistant

Bothell Branch, 1999 – 2000

Duties for both:

- Administrative Assistant
- Public Relations
- Hosting events
- Maintain marketing budget
- Database maintenance
- Scheduling, meetings, travel
- Corporate website management
- Central filing system manager
- Proof, edit, and track instructor contracts
- Presentations/reports
- Net Researcher
- Advertising/marketing/create flyers
- Event Coordinator
- Written/verbal communication
- Instructor contracts
- Assist in creating courses
- Maintain BTC website
- Maintain college (calendar) for BTC
- Faxing, copying, phones
- Maintain records for billing
- Manage online courses
- Office Manager

Additional leadership, committees and community

- Founder and President of Seattle Area Filmmakers, 2009 - Current
- Co-founder/Public Relations, Northwest Artists Against Domestic Violence, 2004
- Assistant Coach, Boys & Girls Club
- Vice President for Classified Staff, Local 4787, 2002-2003
- Vice President of the Employee of the Month Committee, LWTC 2001 - 2005
- Member of the Human Resources Advisory Committee, LWTC 2001 – 2002

Gaming

With each new online game, I usually end up with a position of leadership/admin to keep the peace, love and harmony for the clan/outfit to be a benefit for the entire faction and gaming experience. I end up being a liaison between gamers and the community managers/developers to provide feedback with a positive theme. I stream my gaming live with gaming community managers popping by to say hello and if they are receptive, I have my viewers give feedback about the game with the developers as well.

Hobbies

My hobbies include gaming, sports, walks, film, Zen/peaceful moments, music, along with enjoying friends and family. I like motivating people into positive attitudes and maintaining it. I believe that beauty starts within and reflects outward. One of my favorite things to do is writing short and feature length screenplays. Story development comes easy to me – especially in the genre of Sci-Fi, adventure, crime-drama, and action.