

# WENDY GRANDE

14313 130<sup>th</sup> Ave NE, Kirkland WA ♦ (206) 384-8451 ♦ [grandew@gmail.com](mailto:grandew@gmail.com)

## PROFESSIONAL EXPERIENCE

- Video Editor – Compass Group USA** **1/14 – 2/16**  
AV Link by Microsoft IT – Collaborative Conferencing Services
- Compile & deliver final recordings of internal conferences and meetings.
  - Manage network of three shared machines' digital media & archives.
  - Work on various marketing videos with café's global dining team.
- Service Desk Administrator – Compass Group USA** **4/12 – 1/14**  
Microsoft Meeting Solutions – Collaborative Conferencing Services
- Schedule event recordings, live streams and & video teleconferences for clients.
  - Liaison for event planners, clients and A/V team on requested services.
  - Camera operator and audio technician for events.
- Audio Mixer – [Fidget Films](#)** **6/13 & 5/14**  
Taco Del Mar Restaurant – Seattle metro commercials
- Audio Mixer – [VIMBY LLC](#)** **10/13 – 6/14**  
Local Basket Claim commercials – Walmart
- Production Assistant – New Classic Pictures** **11/13**  
“[Undercover Boss](#)” Season 5 Episode 12 – CBS Network
- Production Assistant – Warrior Poets** **9/12**  
“[Mansome](#)” Season 1, Episodes 79 & 83 – Yahoo Screens
- Production Assistant – Studio Lambert** **2/12**  
“[The Pitch](#)” Season 1, episode 8 – AMC Network
- Casting Recruiter – The Conlin Company** **8/12 – 10/12**  
“Kitchen Nightmares” Season 6 – AMC Network
- Audio Mixer, A2 & Production Assistant – Endemol USA** **7/11 – 3/12** (Mix/A2)  
“[Extreme Makeover: Home Edition](#)” Season 8 & 9 – ABC Network **7/10 – 3/11** (A2/PA)
- Audio Mixer for C-cam & F-cam, on the field and for interviews.
  - Responsible for wireless mics, IFBs, in-ear RXs & camera hops.
  - Assist Audio Supervisor with mic-ing talent & maintaining expendables.
- Audio Mixer – Shed Media** **3/11**  
“Battle of the Sexes” – Lifetime reality TV pilot

**A2 (Audio Assistant) – Cineflix Productions** **3/11**  
“The Great Big American Auction” – ABC reality TV pilot

**Intern – University of Washington, Communication Department** **6/10 – 3/10**  
Technology Resources – Equipment Reservations

- Check equipment in and out, for student and faculty.
- Ensure orderliness of equipment room.
- Take photos for department’s equipment reservation website.

**Production Coordinator – Film Oasis / Microsoft / Bungie Studios** **2/07 – 2/08**  
"Making of 'Halo 3'" – [Legendary](#) & [Limited](#) DVD sets

- Handle celebrity, cast and extras releases with Production Manager and lawyer.
- Book flights, hotels and rental cars for non-local crew and talent.
- Transcribe rough, fine & picture cut scripts for producers.

**Production Assistant – Work Tank** **2/06-12/06**  
“[Channel 9](#)” – Microsoft Studios web shows

**2<sup>nd</sup> 2<sup>nd</sup> Assistant Director – Arkham NW Productions** **9/05 – 11/05**  
“[Cthulhu](#)” – Feature Length Independent Film

- Run actors to set prepared in wardrobe & makeup, and set their background action.
- Help actors accurately complete start paperwork.

## EDUCATION

**University of Washington** – BA: Communication; Minor: Diversity **3/10** (3.6 GPA)  
**Seattle Central Community College** – AAS-T: Film & Video Communication **6/05** (3.5 GPA)

## SKILLS

**Equipment Proficiency** – Sound Devices 788t; Wendt X5; Lectrosonics; Comtek; Zaxcom;  
Sony XDCam; Canon XHA1; JVC GY-HM850; Tricaster live switcher

**Post Software** – Adobe CC: Premiere, After Effects & Audition; Final Cut Pro.

**Other** – developed multi-tasker; highly organized and independent; basic Spanish

## VOLUNTEER

**Boom Operator – 16mm Feature Length Film** **2/06 – 3/06**  
“The Scratch”

**Boom Operator – Short Film** **11/05**  
“Wireless” – ’06 One Reel Film Festival & ’06 Bumbershoot’s One Reel Festival

**Sound Recordist – Commercial** **8/05**  
Seattle’s Gay & Lesbian Film Festival

## AWARDS

**Educational Award – \*AmeriCorps National** **12-02**  
Service Coordinator for Youth Volunteer Corps of Seattle (Camp Fire Boys & Girls)