

Work Experience

Freelance Associate Producer and Editor, Run Studios, Spin Creative, Sandpiper Media, PBS, Ongoing, Seattle, WA

- Organized shot list, coordinated talent and crew, maintained shooting schedule and delivered on client vision for the project
- Integrated media and graphics to fit specific brand templates for advertisements, documentaries, and narrative media

1st Assistant Director, Cuckoo! (Feature), Jan 2024, Seattle, WA

- Organized shot list into comprehensive and adaptable shooting schedules
- Maintained shooting schedule and avoided OT for any crew on ambitious days
- Directed crew and completed an 80+ page script in 16 total days

2nd 2nd Assistant Director, Emergence Films (Feature), October 2023, Bainbridge, WA

- Assembled and directed extras during filming.
- Coordinated on-set vehicles for various scenes.
- Managed production assistants to ensure smooth workflow.
- Prepared call sheets and production reports for each shoot.
- Assisted in making complicated shoots, such as stunt-heavy or massively crowded scenes, run smoothly.
- Kept lines of communication open between different departments.
- Ensured that everybody had everything they needed on set.

1st Assistant Director, RUN Studios (Corporate), January-April 2023, Seattle, WA

- Organized shotlist into comprehensive and adaptable shooting schedules
- Arranged crafty and on-set catering for crew
- Located and purchased necessary production office and on-set supplies
- Maintained shooting schedule and avoided OT for any crew on ambitious days
- Created and delivered call sheets, talent agreements, and other production documents

Production Assistant, RUN Studios (Corporate), September 2022-Dec 2022, Seattle, WA

- Performed gear pick ups, hard drive deliveries, and other duties of a runner
- Worked Teleprompter as needed on set
- Aided in setup, take-down, load-in and load-out of all film gear
- Ingested footage to servers
- Performed Deck-Op duties for weekly livestream events

Script Supervisor, Les Filles Du Roi (Feature), August-September 2021, Vancouver, BC

- Notated key audio and visual elements for each take
- Oversaw correct line delivery as per film script
- Observed and maintained film continuity

PA/Runner, The Beehive (Feature), July-August 2021, Vancouver, BC

- Facilitated set up and take down of set each day
- Drove production van for daily pick ups
- Maintained crew safety on set

Documentary Producer, Videographer & Editor, Bard on the Beach, June-August 2021, Vancouver, BC

- Arranged interviews, attended rehearsals, and captured video of the film's production to then edit into several short form mini-documentaries on Bard's process of adapting their first film.

Education

Film Production Major, University of British Columbia 2017-2021

Website / Links

<https://scholessa.wixsite.com/shayscholesfilm>

<https://www.linkedin.com/in/shay-scholes-8951a9128/>

https://www.imdb.com/name/nm8191004/?ref_=fn_al_nm_1