

Lisa M DiFranco

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Professional Experience:

- 15 years' experience in accounting in the TV & Film industry.
- Working with budgets ranging from 5 million to 120 million.
- Travel to many locations or work remotely as needed.
- Heavy volumes of coding, data entry, invoices entries.
- I managed a small office staff, and worked independently with all departments.

Production Accountant

"Last Cliques Standing" Season 1, Heavy Hitters, Oxygen, Agoura Hills & Burbank, CA 2016

"Are You the One?" Season 4, Travel Light Entertainment, MTV, Maui, HI & Burbank, CA 2016

"Are You the One?" Season 3, Travel Light Entertainment, MTV, Kona, HI & Burbank, CA 2015

"Are You the One?" Season 1, Travel Light Entertainment, MTV, Kauai, HI & Burbank, CA 2013

"Twinning" Heavy Goat Entertainment, VH1, Santa Clarita & Burbank, CA 2014-15

"After Match" Travel Light Entertainment, MTV, Burbank, CA 2014

"On the Menu" Thirteen Enterprises, LLC, One Three Media, Los Angeles, CA 2014

"American Baking Competition" Love Productions, Atlanta, GA & Los Angeles, CA 2012-2013

- Accounting Software: EP Vista, Vista 5.
- Heavy volumes of Invoice and Purchase Order coding and entries.
- Crew Visa/MC Credit Card maintenance & reconciliations.
- Journal entries, Petty Cash & Bank reconciliations.
- Bank deposits, ACH payments, create & cut checks.
- Knowledge of General Ledger, Trial Balance, Cost Reporting.
- Experience in Excel, Microsoft Word, Filing, 10-key, and Office Equipment.
- Tax Incentives – Georgia, Hawaii, Louisiana, Puerto Rico.

Post Production Accountant

"Murder at the End of the World" Season 1, Post Acct-Minim Productions, FX/Disney, Remote Los Angeles, CA 2023

- Accounting Software: PSL, Box, Scenechronize.
- Create Vendor accounts.
- Heavy volumes of Invoice and Purchase Order coding and entries.
- Crew MC Credit Card maintenance & reconciliations.
- Journal entries, Petty Cash & Bank reconciliations.
- Bank deposits, ACH payments, Cashet Pay.
- Knowledge of General Ledger, Trial Balance, Cost Reporting.
- Experience in Excel, Microsoft Word, Filing, 10-key, and Office Equipment.
- Tax Incentives – Iceland, New York, New Jersey.
- 1099's.

1st Assistant Accountant

"After Party" Season 2, Mesquite Productions, Sony Pictures, Los Angeles, CA 2022
"Murder at the End of the World" Season 1, Minim Productions, FX/Disney, Remote Los Angeles, CA 2021-22
"Better Things" Season 5, Minim Productions, FX Studios, Los Angeles, CA 2021
"American Crime Story: Impeachment" Pacific 2.1 Entertainment, FX/Disney, Los Angeles, CA 2020-21
"Better Things" Season 4, Minim Productions, FX Studios, Los Angeles, CA & New Orleans, LA 2019-20
"Grace and Frankie" Season 6, Grace and Frankie Productions, Los Angeles, CA 2019
"Better Things" Season 3, Minim Productions, FX Studios, Los Angeles, CA 2018
"What We Do In The Shadows" Pilot, Minim Productions, FX Studios, Los Angeles, CA 2018
"Best Worst Weekend Ever" Season 1, Best Case Scenario Productions, Netflix, Los Angeles, CA 2017
"Better Things" Season 2, Minim Productions, FX Studios, Los Angeles, CA 2017
"Atypical" Season 1, Mesquite Productions, Netflix, Santa Clarita, CA 2017
"Saint George" Season 1, Saint Productions, Lionsgate, Santa Clarita, CA 2013
"Amazing Race" Season 14, 15, 16, 17, 18, 19, 20, 21, 22, World Race Productions, CBS, El Segundo, CA 2008-12

- Accounting Software: EP Global Vista, Smart Accounting, PSL, Scenechronize, Box, SAP.
- Heavy volumes of Invoice and DPO (digital purchase orders) coding and entries.
- Visa/MC & Amex Crew Credit Card maintenance and reconciliation.
- Create Vendor accounts.
- Journal entries, Petty Cash & Bank reconciliation.
- Bank deposits, ACH payments, Cashet Pay, Create & cut checks.
- Maintain General Ledger, Trial Balance, Cost Reporting.
- Foreign Currency conversions.
- Experience in Excel, Microsoft Word, Outlook, Filing, 10-key, and Office Equipment.
- Tax Incentives – Puerto Rico, Hawaii, Georgia, Louisiana, Iceland, New York, New Jersey.
- California Union & Non-Union payroll.
- Accounting of Crew Per Diem.
- Manage Small Office Staff.
- 1099's.

2nd Assistant Accountant

"On The Lot" Shooting Pictures, Inc., Mark Burnett Productions, Los Angeles, CA 2007
E! Entertainment, E! International Accounting Department, Los Angeles, CA 2006/2007

- Create Vendor accounts
- Purchase Orders & Invoice entries.
- Petty Cash reconciliations.
- Experience in Excel, Microsoft Word, Outlook, Filing, 10-key, and Office Equipment.

Education:

Bachelor of Fine Arts in Film Production
Minor in Anthropology
University of Nevada, Las Vegas, 2005

Reference: Available upon request