

[ALEX MURADIN](#)

SEATTLE, WA

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[ART & VIDEO](#) | [BOOK](#)

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A mix between a crafty filmmaker with a strong sense of storytelling and a collaborative construction project manager who positively contributes to all teams and environments by focusing on details and leaning on established best practices. Consistently provides quality work through a creative, proactive, and solution-driven approach while leveraging new tools and emerging technologies. Embraces a clear and concise communication style.

RECENT WINS | NOTABLE ACHIEVEMENTS

- [Jess](#), a narrative short film I produced was selected for [Best Cinematography](#) in the Seattle Indie Film Festival
 - Producer and Boom operator. On this project I managed the Pre-Production [Budgeting | Location Scouting | Scheduling | Callsheets | Shotlist Creation | Permitting], Production [Budgeting | Logistics | Boom operator], and Post-Production [Film Festival Submission]
- Recently submitted [TARANTREK](#), a short parody movie trailer set in the Star Trek universe directed by Quentin Tarantino, to two AI film festivals.
 - Producer, Director, Writer, Voice Actor, Editor
- [Memories From a Past Life](#), a piece by Michello and inspired from the poems of youth refugees and immigrants from across the world.
 - Director, Animator, Editor
- Directed [Fizzilicious](#), a sparkling water ad that was selected for a 'People's Choice' award within the HIVE3 Community
 - Producer, Director, Writer, Voice Actor, Editor

EXPERIENCE

To & Fro Productions Seattle, WA

Producer/Director/Writer/Editor 2023 - Present

- *Jess* (Producer & Boom Mic Operator), a narrative short film, where I managed the entire production pipeline from casting and location scouting to pre-production strategy, scheduling and post-production
- *TARANTREK* (Producer/Director/Voice Actor/Editor), a short parody movie trailer set in the Star Trek universe directed by Quentin Tarantino
- *Fizzilicious* (Producer/Director/Voice Actor/Editor), a sparkling water ad that was selected for a 'People's Choice' award within the HIVE3 Community
- Project Budget Forecasting, Scheduling, Strategy & Logistics planning, Reporting, and Budget Analysis
- Owned all phases of production (writer/director/sound designer/editor) on multiple independent projects ranging from experiential films, music videos, and digital advertising
- Lead Editor for visual & audio mixing/correction, 2D motion graphics, visual overlays, and color grading/correction on all delivered projects
- Integrated AI technologies that assisted pre & post production timelines, assisted script writing & breakdowns, assisted character creation & scene visualization, added music composition, and streamlined overall pre/post production schedules

CUSHMAN & WAKEFIELD | Microsoft Redmond, WA

Project Manager 2024 – Present

- Delivering \$20M+ FY25 projects ranging from Lifecycle Renewal, Executive projects, Critical campus-wide Security infrastructure upgrades, MEP & HVAC upgrades, AV upgrades, Decoms, Energy conservation measures, Health & Life safety, and Campus Aesthetic Refreshes (3M+ sq. ft.)
- Driving programmatic strategy as an owner's rep for Microsoft by contracting Design, MEP, and GC vendors for LCR, TI, AV, and Executive Specialty Projects
- Leading design & GC vendor RFP engagements, negotiating/awarding bids, budgeting, scheduling, weekly stakeholder coordination (OAC) ensuring milestone deliverables, managing daily team & client communications, and driving Closeout of projects
- Reporting on weekly Budget adherence, Schedule tracking, Risk Assessment/Mitigation, and Forecasts
- Main POC on internal Vendor Management Committee for Engineering vendor partners

CBRE | Microsoft Redmond, WA (Contract)

Project Manager 2024 May 2024 – November 2024

- Responsible for the execution of Lifecycle Renewal (MEP), Tenant Improvement, and Specialty projects targeting employee health & life safety, critical campus infrastructure, energy conservation measures, and campus refresh upgrades covering over 3M+ SQFT (typical project sizes of \$100K - \$10M+)
- Leading design & GC vendor RFP engagements, negotiating/awarding bids, budgeting, scheduling, coordinating with stakeholders on weekly milestone deliverables, and managing daily team & client communications
- Driving forecast, budgeting, reporting, and programmatic strategies as an owner's rep for Microsoft
- Contracting design, MEP, and GC vendor partners for LCR, TI, AV, and Special Projects
- Timely reporting on weekly Budget, Schedule, Risk Assessment/Mitigation, driving an \$8:1 value-to-fee ratio for our clients, Meeting-Minute updates with emphasis on monthly spend and forecast communications & accruals

To & Fro Productions Seattle, WA

Executive Producer/Sr. Project Manager 2023 - Present

- Produced *Jess*, a narrative short film, where I served as Producer, Assistant Director, and Boom operator
- Managed the Pre-Production [Budgeting | Location Scouting | Scheduling | Callsheets | Shotlist Creation | Permitting], Production [Budgeting | Logistics], and Post-Production of *Jess* [Film Festival Submission]
- Owned all Roles & Responsibilities of Producer, Writer, Director, Sound Designer, and Editor on multiple independent AI projects ranging from Narrative & Experiential films, Music Videos, and Digital Advertising Campaigns
- Integrated AI technologies that assisted pre & post-production timelines, assisted script writing & breakdowns, assisted character creation & scene visualization, added music composition, and streamlined production schedules
- Managed a \$1M Residential Refresh project that focused on structural and Tenant Improvements in Seattle, WA
- Ensured project costs, estimating, and scheduling met compliance and accuracy of financially forecasted schedules
- Delivered project reporting, strategic planning, and cost reporting/forecasting to meet client goals

Cumming Corporation, Inc. Seattle, WA

Project Manager (Amazon) 2020 – 2023

- Responsible for delivering project scope, schedule, and budget while mitigating risks for Tenant Improvement, MEP (HVAC), Critical Infrastructure, Health & Life Safety, AV, and Specialty Projects on SEABEL Campus
- Drove program initiatives by writing project charters, coordinated with design vendors on campus standards, ensured vendor partners and team members met project milestones, and maintained schedules by resolving issues and delivering overall quality results for clients
- Managed Reporting, Forecasting, SLA deliverables, and general communication through timely updates with the internal/external stakeholders
- Developed & updated internal Best Practices documents which positively affected account KPI deliverables
- Ensured project costs, estimating, and scheduling met compliance and accuracy of financially forecasted schedules
- Assisted in the development and management of project reporting, strategic planning, and cost reporting/forecasting that met client goals

CBRE Redmond, WA

Project Manager (Microsoft) 2019 – 2020

- Responsible for the execution of Lifecycle Renewal (MEP) and Tenant Improvement projects targeting employee health & life safety, critical campus infrastructure upgrades, energy conservation measures, campus aesthetic upgrades, and other quick paced or specialty projects (\$50K - \$10M+) covering 3M+ SQFT

- Driving forecasting, budgeting, reporting, and programmatic strategies as an owner's representative
- Leading design & GC vendor RFP engagements, negotiating/awarding bids, creating actionable schedules and accurate budgets, coordinating with stakeholders on weekly milestone deliverables, managing daily team & client communications, and swiftly closing out projects
- Driving forecast, budgeting, reporting, and programmatic strategies as an owner's rep for Microsoft
- Contracting design, MEP, and GC vendor partners for LCR, TI, AV, and Special Projects
- Timely reporting on weekly Budget, Schedule, Risk Assessment & Risk Mitigation, driving an \$8:1 value-to-fee ratio for our clients, meeting minute updates with emphasis on monthly spend and forecast communications & accruals
- Crafting, updating, and consolidating internal Best Practices processes to modernize internal project delivery tools, and present additional skills-training while serving on our Training Committee and managing engineering and textile vendors through the Vendor Management Committee

Associate Project Manager (Microsoft) 2016 – 2019

- Engage design, mechanical, electrical, and different-trade general contractors for RFP on multiple types of Microsoft TI & AV projects - ensuring delivery of scope, schedule, and budget
- Drove design/GC vendor RFP engagements, ensured weekly milestone tracking and stakeholder meetings, and sent daily occupant communications to ensure 7 Microsoft buildings completed on schedule for the Portfolio Refresh Program (2M SQ FT)
- Reporting of weekly budget, milestones, risk mitigation, accruals, and forecast communications
- Lead Team Weekly Status meetings on project tracking, account updates, process changes, and lessons learned

ACTOR

Train Dreams — Extra — Dir. Clint Bentley

Kimi — Extra — Dir. Steven Soderbergh

Gillet Razors Spot (Social Media) — Dir. Matthew Gattozzi

PROFICIENCIES & Training

- Fluent in French and Romanian
- Microsoft Office Suite, JIRA & similar project tracking software, Smartsheet, Confluence, SharePoint, Bluebeam, SQL, Basecamp, Workfront
- Adobe Creative Cloud (Adobe Premiere Pro | Photoshop | After Effects), Midjourney, RunwayML, Suno, ComfyUI, Pika, DallE3, ElevenLabs, Wonder Studio, Kaiber
- John Jacobsen, [Beat Acting](#)
- Improv, Writing, Production, and Director Workshops at RGBPro offered through the NWFF in Seattle

EDUCATION

- University of Washington Seattle, WA 2005 | B.A. - History